


## English 3019

Steele, Rachel <steele.682@osu.edu>

Fri 2/9/2024 3:03 PM

To:Hewitt, Elizabeth <hewitt.33@osu.edu>;Ramsey, MaryKatherine <ramsey.240@osu.edu>  
Cc:Fredal, James <fredal.1@osu.edu>;Griffith, Elizabeth M. <griffith.906@osu.edu>;Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>;Hilty, Michael <hilty.70@osu.edu>;Neff, Jennifer <neff.363@osu.edu>;Steele, Rachel <steele.682@osu.edu>

 1 attachments (16 KB)

English 3019 Response to Revision 02-07-2024.docx;

Good afternoon,

I am pleased to report that a staff member in the ASC Curriculum and Assessment Services office and Liz Griffith, faculty Chair of the Lived Environments Theme Advisory Group, have reviewed and approved the revision(s) to English 3019. The reviewing faculty did include additional feedback with their approval that they requested be passed on to the department. To conserve space, I have attached it in a separate document.

English 3019 will continue through the approval process to OAA.

Should you have any questions, please do not hesitate to reach out to me.

Best,  
Rachel



THE OHIO STATE UNIVERSITY

### **Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.

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**From:** Steele, Rachel <steele.682@osu.edu>

**Sent:** Thursday, November 9, 2023 4:49 PM

**To:** Hewitt, Elizabeth <hewitt.33@osu.edu>; Ramsey, MaryKatherine <ramsey.240@osu.edu>

**Cc:** Fredal, James <fredal.1@osu.edu>; Griffith, Elizabeth M. <griffith.906@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

**Subject:** English 3019

Good afternoon,

On Tuesday, Oct. 17<sup>th</sup>, the Themes I Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Lived Environments reviewed a course proposal for English 3019.

The reviewing faculty approved the course with two contingencies and one recommendation:

- i. **Contingency:** Given that the site visits are an integral part of fulfilling the GEN Goals and ELOs (syllabus, pg. 2) the reviewing faculty ask that the department provide additional information on how the course will fulfill the Goals and ELOs of the GEN category if funding is not available for site visits.
- ii. **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- iii. *Recommendation:* If there are costs to the students associated with site visits, the reviewing faculty recommend including that information (with the approximate cost per student for the semester) in the syllabus. If there are no costs to the students, a short statement to that effect is also recommended for inclusion in the syllabus.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return English 3019 to the department queue via curriculum.osu.edu in order to address the reviewing faculty's requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Jim Fredal, (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), Liz Griffith (faculty Chair of the Lived Environments TAG; also cc'd on this email), or me.

Best,  
Rachel



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